

FORMATION OF AN S-CORPORATION

The following is the information needed to file in the State of Delaware.

1. Name of Corporation
2. Name and Address of Registered Agent in the State of Delaware
3. Total number of shares of stock (normally 1000)
4. Quorum for stockholder meeting (normally majority present in person or by proxy)
5. Max. # of directors (normally put 20 to leave room for growth, but may be increased or decreased for purposes of the by-laws)
6. Quorum for directors meeting (normally majority present)
7. Name of President of the Corporation
8. Name of Vice President
9. Name of Treasurer
10. Name of Secretary
11. Names of directors of the Corporation
12. Date, Time, and Place of first meeting of board of directors who was present
temporary chairman and temporary secretary for purposes of 1st meeting
13. Name and location of bank that has the corporation's bank account

The fee for setting up a corporation is \$750.00. The Delaware Secretary of State typically takes approximately one month to process the Certificate of Incorporation. Expedited processing may be ordered, with next day service available, for an additional \$100.00. If you have any questions, please feel free to give us a call.